Updated: April 6, 2007

CONFIDENTIALITY WAIVER FORM

Department of Computer Science

Name: _____ ID #: _____

Federal laws and Virginia Tech policies require that students be made aware of their rights with respect to privacy of student records. See http://www.registrar.vt.edu/records/ferpa.php for details.

Computer Science Department administrative personnel automatically have access to graduate student files. These personnel include: Department Head, Associate Department Head, Graduate Program Committee Director, and Graduate Program Coordinator. In addition, graduate students may choose to grant access to their files to any CS faculty member, or they may choose to grant access only to specific faculty members, using the form below.

Please check one of the boxes below:

☐ I do not wish to grant additional access to my academic record

☐ I wish to grant access to my academic records to any Computer Science faculty member.

☐ I will grant access to my academic records by indicating specific individuals below.

Signature: _____ Date: _____

I wish to grant the following individual(s) permission to access my student file in the Department of Computer Science.

Name:	Date:	Student Signature:	Period of Time:	Part(s) of File:

If at any time you wish to change the permission to access your file, please see Rachel Smith or Calvin Ribbens.